

**Big Lakes County**  
20 \_\_\_\_  
**REQUEST FOR FIELD APPROACH UPGRADE**

APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO.      RES: \_\_\_\_\_      BUS: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_

*I/We*, the undersigned, hereby make application to the Big Lakes County Public Works Department for improvements to the approach accessing the property at the location described and indicated on the plan herein.

*I/We*, the undersigned acknowledge and accept the following terms and conditions related to this service:

1. The approach installation or upgrade will be considered by County's Public Works Department upon completion of the appropriate application for by the resident/landowner and pre-payment of the calculated fee. Scheduling of the work shall be subject to regular infrastructure maintenance program.
2. Review of the application is subject to the following.
  - a. The budgetary limitations of the private approach program.
  - b. The location being acceptable, such that it does not create a hazard to the traveling public.
  - c. The landowner being able to provide sufficient fill material (i.e. from back slope or nearby borrow site).
  - d. The approach is not creating a negative impact on the County's existing road drainage systems or other facilities, including but not limited to other utilities that may share the road right-of-way.
  - e. The size of the culvert. (Note: applications requiring culverts larger than 900mm shall be assessed on an individual basis for feasibility).
3. The minimum standards that an approach shall be constructed to are as follows:
  - a. Rural field/farm approaches –12 metres of culvert length
  - b. Hamlet/Acreage approaches – 8 metres of culvert length
  - c. Clay and/or gravel compacted backfill
  - d. Side slope at a minimum of 3 to 1
  - e. Minimum size for a culvert shall be 400mm in diameter.
  - f. No road approaches shall be located less than 50m (164') from a bridge.

- g. No road approaches shall be located less than 50m (164') from an at-grade railway crossing.
- h. The access approach on gravel or paved roads shall be surfaced with a 50mm thickness of 20-25mm diameter crushed gravel material prior to use. Any costs relating to the replacement of asphalt shall be the responsibility of the applicant.
- i. Existing drainage shall be accommodated, not altered.
- j. Any cost incurred with regard to the removal or relocation of fencing is deemed to be a construction cost and shall be the responsibility of the applicant.

4. Illustrate the location of your approach (including Twp and Rge Road references)

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5. Fees:

|                            |              |
|----------------------------|--------------|
| Approach Program Fee:      | \$250.00     |
| G.S.T.                     | _____        |
| <b>Total Fee Required:</b> | <b>_____</b> |
| Receipt #:                 | _____        |

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

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